

MOLLY GAIL MORONEY

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EDUCATION

University of Arkansas, School of Law.

JD. May 2007. GPA: 3.1. 48/144.

Asian Legal Society, Member.

Delta Theta Phi, Member.

Women's Law Student Association, Member.

Hendrix College. Conway, Arkansas.

Bachelor of Arts in Education.

May 2000.

BAR MEMBERSHIP

Sat for the Arkansas Bar Exam in July 2007, results expected in September 2007

WORK EXPERIENCE

United States District Court for the Western District of Arkansas. Fort Smith, Arkansas.

Extern/Clerk. January – May 2007.

- Performed legal research and drafted memos and opinions regarding social security benefits, employment discrimination, governmental immunity, etc.
- Prepared trial notebooks for civil trials, plea hearings, sentencing hearings, and revocation hearings in close conjunction with other government agencies.

University of Arkansas, Law School Legal Clinic, Wills Project. Fayetteville, Arkansas.

Student Attorney. January – May 2007.

- Provided estate planning services to clients of Habitat for Humanity, which includes preparing payable-on-death and transfer on death designations, transfer of title documentation, simple wills, advance health care directives, durable powers of attorney, and durable powers of attorney for health care purposes.

Gill Elrod Ragon Owen & Sherman, P.A. Little Rock, Arkansas.

Law Clerk. June – December 2006.

- Assisted attorneys in drafting complaints, answers, motions, briefs, responses, interrogatories, requests for admissions, etc. Performed online legal research in civil litigation regarding employment discrimination, divorce settlements, child custody, civil procedure, constitutionality of a statute, non-compete contracts, attorneys' fees issues, landlord/tenant issues, etc.
- Consulted real estate records as well as court filings through active coordination with city administration offices and government agencies.

Wal-Mart Stores, Inc. Bentonville, Arkansas.

Real Estate/New Store Development Clerkship, May – August 2005.

- Presented and obtained approval for the development of a new Wal-Mart Supercenter store in New York before the Real Estate Committee, which consisted of Lee Scott, Rob Walton, David Glass, and other top management executives.
- Developed sophisticated financial modeling and AnySite demographic and competitive data for profitability analysis.
- Worked extensively with teams of engineers, architects, brokers, attorneys, and city officials to coordinate development efforts in New York.

Alliance Resource Partners, L.P. Tulsa, Oklahoma.

Senior Marketing/Contract Administrator Assistant. June 2000 – June 2004.

- Assisted contract administrator in contract revisions, work preparation, and final drafts. Devised contract summaries of long-term and short-term contracts. Prepared customer correspondence concerning contract renewal, tonnage notification, price escalations, force majeure events, contract termination, and reopener notification.
- Prepared, proofed and finalized bids for submission to utilities and private companies. Edited marketing reports concerning the market trends and current customer relations. Maintained multiple market pricing databases.

LANGUAGE SKILLS

Proficient in Spanish.